

<h1>POLICY</h1>	2009	1541
	By-Laws	

Subject: Availability and Storage of Minutes

All Board Minutes shall be signed by the Clerk of the Board when submitted and stored in a fireproof vault or file. Minutes shall be available to the public within two (2) weeks following the date of a meeting; draft copies, so marked, are acceptable, subject to correction.

Chapter 704 of the Laws of 1979
 Public Officers Law Section 101
 Freedom of Information Law
 Education Law Section 1709
 Commissioner's Regulations 185.8

Adopted: Board of Education 1987

Approved: Board of Education
 June 22, 2005

Approved: Board of Education
 January 14, 2009