

POLICY	2009	2100
	Internal Operations	

Subject: Orienting New Board Members

The Board and its staff shall assist each new member-elect to understand the Board's functions, policies, and procedures before he/she takes office, by the following methods:

- a) The electee shall be given selected material from a professional organization on the job of being part of the Board.
- b) The electee shall be invited to attend Board meetings.
- c) The District Clerk shall supply material pertinent to meetings and shall explain its use.
- d) The incoming member shall be invited to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board.
- e) A copy of the Board's policies and by-laws and a copy of a Handbook on New York State Education Law shall be given him/her by the District Clerk;
- f) The opportunity shall be provided for new Board members to attend the New York State School Boards Association orientation program.

Approved: Board of Education
May 11, 1994

Approved: Board of Education
June 22, 2005

Approved: Board of Education
January 14, 2009