

<h1>POLICY</h1>	2005	3200
	Community Relations	

Subject: Visitors to the School

Parents and other adults are encouraged to visit their schools. Visitations to classrooms for any purpose require that the visitor check in at the office, sign in and acquire a Visitor's badge. Visitors are encouraged but not required to give the Principal and/or the teacher advance notice of their desire to visit a classroom. It is expected that every effort would be made to accommodate visitors but it is recognized that there may be some exceptions, for example, in a case where obvious disruption is expected, where student safety or security may be compromised, or when a classroom already has one or more visitors.

It is a Class B misdemeanor to remain unlawfully in a public school building, or to refuse to leave the premises when personally asked to by any staff member. If the staff member feels threatened in any way and the visitor refuses to leave, the staff member is directed to call 911. The staff member should notify the building administrator about the situation as soon as possible.

Education Law Section 2802
 Sections 140.10 and 240.35 of the Penal Law
 Chapter 689 of the Laws of 1979

Approved: Board of Education
 June 23, 1993

Approved: Board of Education
 December 7, 2005