

**WILLIAMSON CENTRAL SCHOOL  
BOARD OF EDUCATION REORGANIZATION MEETING AGENDA  
JULY 10, 2013, 6:30 P.M., MIDDLE SCHOOL CAFETERIA**

- 6:30**
1. Call to order and Pledge of Allegiance
  2. Appointments  
Appoint District Clerk
    - A. Donna Cairns **M**
  3. Administer oath to newly elected Board Members and District Officials
    - A. Gregory Macaluso – Superintendent of Schools
    - B. Donna Cairns – District Clerk
    - C. Gary Barno – Treasurer
    - D. Michael Collins
    - E. Caroline Jackson
  4. Elect President for the 2013-2014 School Year **M**
    - A. Nominations are open for the position of President of the Board of Education
    - B. Seconded
    - C. Nominations Closed

Newly elected President assumes charge of the meeting
  5. Elect Vice-President for the 2013-2014 School Year **M**
    - A. Nominations are open for the position of Vice President
    - B. Seconded
    - C. Nominations Closed
  6. Annual Disclosure of Significant Interests and Obligations **I**
  7. Appoint Board Committees
    - A. Policy
    - B. Scholarship
    - C. Negotiations
    - D. Finance
    - E. Buildings & Grounds
  8. Appoint Board Liaisons
    - A. Curriculum
    - B. Technology
    - C. Public Relations
    - D. Parks & Recreation
    - E. Town Board
    - F. Safety
    - G. Committee on Special Education
    - H. BOCES
  9. Appointments for 2013-2014 **M**

District Treasurer	Gary Barno
Deputy District Clerk	Wendy Havens
District Tax Collector	Anne VanEenwyck
Purchasing Agent	Gregory Macaluso
School Physician	Dr. Krishna Persaud
School Attorney	Harter, Secrest & Emery LLP
External Auditors	Raymond F. Wager, C.P.A., P.C.
Title IX Compliance Officer	Wendy Havens
Records Management Officer	Wendy Havens
Records Access Officer	Wendy Havens

ADA Compliance Officer	Wendy Havens
Extra Classroom Funds Treasurer High School	Pamela Opett
Extra Classroom Funds Treasurer Middle School	Sheila Stevens
Extra Classroom Funds Treasurer Elementary School	Joanne Greaney
Adult Education Director	Nancy Orbaker

10. Designations

M

- A. **BE IT RESOLVED**, that District Funds be deposited in Commercial Banks or Trusts according to Board Policy Section 5200.
- B. **BE IT FURTHER RESOLVED**, that the depository bank of the District funds for the 2013-2014 School Year shall be JP Morgan Chase Bank, Key Bank, First Niagara Bank, The Bancorp Bank and Lyons National Bank. The maximum amount that can be kept on account with any one bank shall be \$25,000,000.
- C. **BE IT FURTHER RESOLVED**, that the 'Sun & Record' and the 'Times of Wayne County' be designated as the official newspapers for the publication of all District Legal Notices.

11. Authorizations

M

- A. Superintendent of Schools to approve Field Trips and Conferences for staff.
- B. Superintendent of Schools to certify payroll; Business Administrator to act in Superintendent's absence.
- C. Superintendent of Schools and/or Business Administrator to sign applications, reports and reimbursement claims for National School Lunch Program.
- D. Superintendent of Schools to approve Budget Transfers up to \$25,000 and send copies to Board Members in the next Board Packet.
- E. Superintendent of Schools to approve contracts up to \$10,000 for the 2013-2014 School Year, including but not limited to, contracts for professional services, purchase contracts and public works contracts, as long as they fall within budgeted amounts.
- F. All checks to be signed by District Treasurer; Superintendent of Schools shall be authorized to sign in absence of Treasurer.
- G. Treasurer to dispense funds to establish a Petty Cash Fund/Change Fund as listed below:

District Office	Lorie Abbott	\$100
Elementary School	Paula Shultes	\$100
Middle School	Kelly Slater	\$100
High School	Pamela Opett	\$100
School Lunch Program	Yvonne Forget	\$140
CSE Office	Annette Whitmore	\$200
Athletic Events	Scott Kingsbury	\$50
Tax Collector	Anne VanEenwyck	\$200

- H. Permission to pay bills by due date when Board of Education Meetings do not coincide with such date.
- I. Permission to transfer funds for the following in advance of audit of claims by the Board of Education:
  - Payroll
  - Postage
  - Utilities and Fuel Bills
  - Freight and Expense Charges
  - Student activity registration fees, etc. (for musical events and other activities)
  - Transfer between District Accounts and/or Investment Accounts
  - Board members and Administration registration fees, etc.
  - Association meetings, conferences, workshops
  - Employee Insurance Premiums
  - Staff registration fees for workshops, conferences and meetings where

attendance has had prior approval of the Superintendent

J. Vice-President to sign documents when the President is not available.

12. Transportation Department
  - A. Approve the Resolution for Substitute Bus Driver License Fees. **M**
  - B. Approve the excess of scrap metal to Alpco Recycling **M**
13. Approve membership for the 2013-2014 School Year
  - A. NY State School Boards Association (\$7,311 estimate for 2013-2014) **M**
  - B. Rural Schools Association (\$600) **M**
14. Approve the regular board meeting schedule as follows: **M**

July	10	31
August	21	
September	11	
October	2	23
November	13	
December	4	
January	8	29
February	26	
March	12	
April	2	23
May	7	28
June	18	
15. Bonding of District Treasurer in the amount of \$2,000,000 for the 2013-2014 School Year. **M**
16. Bonding of District Tax Collector in the amount of \$2,000,000 for the 2013-2014 School Year. **M**
17. Mileage reimbursement rate of 56.5¢/mile for the 2013-2014 School Year. **M**
18. Effective 9/1/12 the Substitute Teacher and Substitute Nurse rates for certified teachers and RN or LPN nurses at \$85/day commencing on day one. For non-certified teacher subs, the rate per day will be \$75/day commencing on day one. Williamson Retirees will receive \$85/day commencing on day one. If a substitute works 50 days in a year over at least 8 school months, they will receive a stipend of \$300 after the end of the school year. If a substitute works 75 days in a year over at least 8 school months, they will receive a stipend of \$400 after the end of the school year. If a substitute works 100 days in a year over at least 8 school months, they will receive a stipend of \$500 after the end of the school year. **M**
19. Tutorial Rate at \$25/hour. **M**
20. Teaching Assistant Substitute rate at \$55/day. **M**
21. Classified Substitute and Transportation Department rates (see attached). **M**
22. Establish the Senior Citizen Tax Exemptions for the 2013-2014 school year (see attached). **M**
23. Establish the measurement periods for the Affordable Care Act. **M**
24. This concludes the Reorganization Meeting of the Board of Education of the Williamson Central School District. **M**
25. Public Participation - (2 min. per person - 10 min. total on agenda topic)

7:00

- 7:10** 26. Announcements **I**
- 7:20** 27. Reports to the Board
- A. Reports from District Administrators **I**
- B. Other Board Committee Reports **I**
1. Graduation Day  
Williamson High School  
June 22, 2013, 10:00 a.m.
- C. Approve the CSE Case Summaries **M**
- 7:40** 28. Consent Agenda **M**
- The Superintendent recommends Board consideration of the following agenda items:
- A. Approve the minutes of the June 19, 2013 Meeting
- B. Resignations
1. Accept the resignation of Carol Schlottman, Bus Driver, effective June 30, 2013
- C. Appointments
1. Approve the following conditional 2013-2014 Coaching appointments pending completion of AED/CPR, First Aid training and Temporary Coaching License requirements:
- Fall 2013**
- Larry Luke                          Varsity Boys Basketball
2. Approve the extracurricular appointment of Nicole Baker, RTI Coordinator, High School for the 2013-2014 school year
3. Approve the appointment of the following summer High School Credit Recovery Tutors at a rate of \$25.00/hour (as needed):
- Diane Greco  
Gabrielle Sears  
Nancy Shay  
Patrick Verbridge
4. Approve the following summer classified substitutes effective:
- Carrie Newby  
Lori Smith  
Kara Steinmetz  
Sarah Taft
5. Approve the following summer substitute teachers:
- Vicki Abbott-Robusto  
Carl Comstock  
Emily Hancock  
Carrie Newby
6. Approve the following summer substitute teaching assistants:
- Carrie Newby  
Lori Smith  
Kara Steinmetz
7. Approve the appointment of Lindsay Reimer, .6 Psychologist, Middle School for the 2013-2014 school year:
- Date of Hire                      9/1/13  
Date of Appointment       7/10/13  
Certification                    School Psychologist, Provisional Certificate  
Salary 10 month               \$27,325
- 7:45** 29. Old Business
- A. Approve the second reading of:
- Policy 7492 – Dignity For All Students Act (DASA) **M**

Policy 8131 – Civility, Citizenship and Character Education/Interpersonal  
Violence Prevention Education

- 7:55** 30. New Business
- A. Discuss attendance at the NYSSBA Annual Convention & Education Trade Show, Rochester, NY. **D**
  - B. Approve a stipend of \$65 for Donna Cairns, District Clerk, for attendance at board meetings. **M**
  - C. Approve the BOCES Cooperative Bidding Resolution. **M**
  - D. Approve a \$0.05 School Lunch Increase for the 2013-2014 School Year per Section 205 of the Healthy, Hunger Free Act of 2010 for the Williamson Central School District. **M**
  - E. Approve an additional \$0.05 School Lunch Increase (for a total increase of \$0.10) for the 2013-2014 School Year for the High School. **M**
  - F. Approve the Policy Statement for Free and Reduced Price Meals. **M**
- 8:10** 31. Meetings
- A. Summer Board of Education Work Session  
Dr. Pepper-Snapple Group Conference Room  
August 5, 2013, 8:30 a.m. – 3:30 p.m.
  - B. Summer Board of Education Work Session  
Dr. Pepper-Snapple Group Conference Room  
August 6, 2013, 8:30 a.m. – 3:30 p.m.
  - C. New Teacher Orientation  
August 26-28, 2013
  - D. Freshmen Orientation  
Williamson High School  
August 28, 2013, 8:00 a.m. – 1:00 p.m.
  - E. Scoops and Schedules  
Williamson Middle School  
August 28, 2013, 5:30 p.m. – 7:00 p.m.
- 8:15** 32. Public Participation – (2 min. per speaker – 10 min. total on Agenda items) **I**
- 8:25** 33. Adjournment **M**

**KEY**

- I Information**
- D Discussion**
- M Motion**