WILLIAMSON CENTRAL SCHOOL
BOARD OF EDUCATION REORGANIZATION MEETING AGENDA
JULY 10, 2013, 6:30 P.M., MIDDLE SCHOOL CAFETERIA

6:30

1. Call to order and Pledge of Allegiance

2. Appointments
   Appoint District Clerk
   A. Donna Cairns

3. Administer oath to newly elected Board Members and District Officials
   A. Gregory Macaluso – Superintendent of Schools
   B. Donna Cairns – District Clerk
   C. Gary Barno – Treasurer
   D. Michael Collins
   E. Caroline Jackson

4. Elect President for the 2013-2014 School Year
   A. Nominations are open for the position of President of the Board of Education
   B. Seconded
   C. Nominations Closed

   Newly elected President assumes charge of the meeting

5. Elect Vice-President for the 2013-2014 School Year
   A. Nominations are open for the position of Vice President
   B. Seconded
   C. Nominations Closed

6. Annual Disclosure of Significant Interests and Obligations

7. Appoint Board Committees
   A. Policy
   B. Scholarship
   C. Negotiations
   D. Finance
   E. Buildings & Grounds

8. Appoint Board Liaisons
   A. Curriculum
   B. Technology
   C. Public Relations
   D. Parks & Recreation
   E. Town Board
   F. Safety
   G. Committee on Special Education
   H. BOCES

   District Treasurer
   Deputy District Clerk
   District Tax Collector
   Purchasing Agent
   School Physician
   School Attorney
   External Auditors
   Title IX Compliance Officer
   Records Management Officer
   Records Access Officer
   Gary Barno
   Wendy Havens
   Anne VanEenwyck
   Gregory Macaluso
   Dr. Krishna Persaud
   Harter, Secrest & Emery LLP
   Raymond F. Wager, C.P.A., P.C.
   Wendy Havens
   Wendy Havens
   Wendy Havens
ADA Compliance Officer       Wendy Havens
Extra Classroom Funds Treasurer Pamela Opett
High School
Extra Classroom Funds Treasurer Sheila Stevens
Middle School
Extra Classroom Funds Treasurer Joanne Greaney
Elementary School
Adult Education Director       Nancy Orbaker

10. Designations
    A. **BE IT RESOLVED**, that District Funds be deposited in Commercial Banks or
       Trusts according to Board Policy Section 5200.
    B. **BE IT FURTHER RESOLVED**, that the depository bank of the District funds for
       the 2013-2014 School Year shall be JP Morgan Chase Bank, Key Bank, First
       Niagara Bank, The Bancorp Bank and Lyons National Bank. The maximum
       amount that can be kept on account with any one bank shall be $25,000,000.
    C. **BE IT FURTHER RESOLVED**, that the ‘Sun & Record’ and the ‘Times of
       Wayne County’ be designated as the official newspapers for the publication of all
       District Legal Notices.

11. Authorizations
    A. Superintendent of Schools to approve Field Trips and Conferences for staff.
    B. Superintendent of Schools to certify payroll; Business Administrator to act in
       Superintendent’s absence.
    C. Superintendent of Schools and/or Business Administrator to sign applications,
       reports and reimbursement claims for National School Lunch Program.
    D. Superintendent of Schools to approve Budget Transfers up to $25,000 and send
       copies to Board Members in the next Board Packet.
    E. Superintendent of Schools to approve contracts up to $10,000 for the 2013-2014
       School Year, including but not limited to, contracts for professional services,
       purchase contracts and public works contracts, as long as they fall within budgeted
       amounts.
    F. All checks to be signed by District Treasurer; Superintendent of Schools shall be
       authorized to sign in absence of Treasurer.
    G. Treasurer to dispense funds to establish a Petty Cash Fund/Change Fund as listed
       below:

       | Department                | Name             | Amount |
       |----------------------------|------------------|--------|
       | District Office            | Lorie Abbott     | $100   |
       | Elementary School         | Paula Shultes    | $100   |
       | Middle School             | Kelly Slater     | $100   |
       | High School               | Pamela Opett     | $100   |
       | School Lunch Program      | Yvonne Forget    | $140   |
       | CSE Office                | Annette Whitmore| $200   |
       | Athletic Events           | Scott Kingsbury  | $50    |
       | Tax Collector             | Anne VanEenwyck  | $200   |

    H. Permission to pay bills by due date when Board of Education Meetings do not
       coincide with such date.
    I. Permission to transfer funds for the following in advance of audit of claims by the
       Board of Education:
       Payroll
       Postage
       Utilities and Fuel Bills
       Freight and Expense Charges
       Student activity registration fees, etc. (for musical events and other activities)
       Transfer between District Accounts and/or Investment Accounts
       Board members and Administration registration fees, etc.
       Association meetings, conferences, workshops
       Employee Insurance Premiums
       Staff registration fees for workshops, conferences and meetings where
attendance has had prior approval of the Superintendent
J. Vice-President to sign documents when the President is not available.

12. Transportation Department
   A. Approve the Resolution for Substitute Bus Driver License Fees.
   B. Approve the excess of scrap metal to Alpco Recycling

13. Approve membership for the 2013-2014 School Year
   A. NY State School Boards Association ($7,311 estimate for 2013-2014)
   B. Rural Schools Association ($600)

14. Approve the regular board meeting schedule as follows:
    
    | Month  | Date |
    |--------|------|
    | July   | 10   | 31 |
    | August | 21   |
    | September | 11 |
    | October | 2   | 23 |
    | November | 13  |
    | December | 4   |
    | January | 8   | 29 |
    | February | 26  |
    | March   | 12   |
    | April   | 2   | 23 |
    | May     | 7   | 28 |
    | June    | 18   |

15. Bonding of District Treasurer in the amount of $2,000,000 for the 2013-2014 School Year.

16. Bonding of District Tax Collector in the amount of $2,000,000 for the 2013-2014 School Year.

17. Mileage reimbursement rate of 56.5¢/mile for the 2013-2014 School Year.

18. Effective 9/1/12 the Substitute Teacher and Substitute Nurse rates for certified teachers and RN or LPN nurses at $85/day commencing on day one. For non-certified teacher subs, the rate per day will be $75/day commencing on day one. Williamson Retirees will receive $85/day commencing on day one. If a substitute works 50 days in a year over at least 8 school months, they will receive a stipend of $300 after the end of the school year. If a substitute works 75 days in a year over at least 8 school months, they will receive a stipend of $400 after the end of the school year. If a substitute works 100 days in a year over at least 8 school months, they will receive a stipend of $500 after the end of the school year.

19. Tutorial Rate at $25/hour.

20. Teaching Assistant Substitute rate at $55/day.

21. Classified Substitute and Transportation Department rates (see attached).

22. Establish the Senior Citizen Tax Exemptions for the 2013-2014 school year (see attached).

23. Establish the measurement periods for the Affordable Care Act.

24. This concludes the Reorganization Meeting of the Board of Education of the Williamson Central School District.

7:00
25. Public Participation - (2 min. per person - 10 min. total on agenda topic)
26. Announcements

27. Reports to the Board
   A. Reports from District Administrators
   B. Other Board Committee Reports
      1. Graduation Day
         Williamson High School
         June 22, 2013, 10:00 a.m.
   C. Approve the CSE Case Summaries

28. Consent Agenda
   The Superintendent recommends Board consideration of the following agenda items:
   A. Approve the minutes of the June 19, 2013 Meeting
   B. Resignations
      1. Accept the resignation of Carol Schlottman, Bus Driver, effective June 30, 2013
   C. Appointments
      1. Approve the following conditional 2013-2014 Coaching appointments pending completion of AED/CPR, First Aid training and Temporary Coaching License requirements:
         Fall 2013
         Larry Luke            Varsity Boys Basketball
      2. Approve the extracurricular appointment of Nicole Baker, RTI Coordinator, High School for the 2013-2014 school year
      3. Approve the appointment of the following summer High School Credit Recovery Tutors at a rate of $25.00/hour (as needed):
         Diane Greco
         Gabrielle Sears
         Nancy Shay
         Patrick Verbridge
      4. Approve the following summer classified substitutes effective:
         Carrie Newby
         Lori Smith
         Kara Steinmetz
         Sarah Taft
      5. Approve the following summer substitute teachers:
         Vicki Abbott-Robusto
         Carl Comstock
         Emily Hancock
         Carrie Newby
      6. Approve the following summer substitute teaching assistants:
         Carrie Newby
         Lori Smith
         Kara Steinmetz
      7. Approve the appointment of Lindsay Reimer, .6 Psychologist, Middle School for the 2013-2014 school year:
         Date of Hire          9/1/13
         Date of Appointment   7/10/13
         Certification         School Psychologist, Provisional Certificate
         Salary 10 month       $27,325

29. Old Business
   A. Approve the second reading of:
      Policy 7492 – Dignity For All Students Act (DASA)
30. New Business
   A. Discuss attendance at the NYSSBA Annual Convention & Education Trade Show, Rochester, NY. D
   B. Approve a stipend of $65 for Donna Cairns, District Clerk, for attendance at board meetings. M
   C. Approve the BOCES Cooperative Bidding Resolution. M
   D. Approve a $0.05 School Lunch Increase for the 2013-2014 School Year per Section 205 of the Healthy, Hunger Free Act of 2010 for the Williamson Central School District. M
   E. Approve an additional $0.05 School Lunch Increase (for a total increase of $0.10) for the 2013-2014 School Year for the High School. M
   F. Approve the Policy Statement for Free and Reduced Price Meals. M

31. Meetings
   A. Summer Board of Education Work Session
      Dr. Pepper-Snapple Group Conference Room
      August 5, 2013, 8:30 a.m. – 3:30 p.m.
   B. Summer Board of Education Work Session
      Dr. Pepper-Snapple Group Conference Room
      August 6, 2013, 8:30 a.m. – 3:30 p.m.
   C. New Teacher Orientation
      August 26-28, 2013
   D. Freshmen Orientation
      Williamson High School
      August 28, 2013, 8:00 a.m. – 1:00 p.m.
   E. Scoops and Schedules
      Williamson Middle School
      August 28, 2013, 5:30 p.m. – 7:00 p.m.

32. Public Participation – (2 min. per speaker – 10 min. total on Agenda items) I

33. Adjournment M

KEY
I Information
D Discussion
M Motion