WILLIAMSON CENTRAL SCHOOL
BOARD OF EDUCATION REORGANIZATION MEETING AGENDA
JULY 7, 2010, 6:00 P.M., MIDDLE SCHOOL CAFETERIA

6:00
1. Call to order and Pledge of Allegiance

2. Appointments
   Appoint District Clerk
   A. Wendy Havens

3. Administer oath to newly elected Board Members and District Officials
   A. Maria Ehresman – Superintendent of Schools
   B. Wendy Havens – District Clerk
   C. Gary Barno – Treasurer

4. Elect President for the 2010-2011 School Year
   A. Nominations are Open for the position of President of the Board of Education
   B. Seconded
   C. Nominations Closed

   Newly elected President assumes charge of the meeting

5. Elect Vice-President for the 2010-2011 School Year
   A. Nominations are Open for the position of Vice President
   B. Seconded
   C. Nominations Closed

6. Appoint Board Committees
   A. Policy
   B. Scholarship
   C. Negotiations
   D. Finance
   E. Buildings & Grounds

7. Appoint Board Liaisons
   A. Curriculum
   B. Technology
   C. Public Relations
   D. Parks & Recreation
   E. Town Board
   F. Safety
   G. CSE
   H. BOCES
   I. WCEC

8. Appointments for 2010-2011
   District Treasurer: Gary Barno
   Deputy District Clerk: Donna Cairns
   District Tax Collector: Anne VanEenwyck
   Purchasing Agent: Maria Ehresman
   School Physician: Dr. Krishna Persaud
   School Attorney: Wayne VanderByl
   Title IX Compliance Officer: Wendy Havens
   Records Management Officer: Wendy Havens
   Records Access Officer: Wendy Havens
   ADA Compliance Officer: Wendy Havens

(OVER)
9. Designations

A. BE IT RESOLVED, that District Funds be deposited in Commercial Banks or Trusts according to Board Policy Section 5200.

B. BE IT FURTHER RESOLVED, that the depository bank of the District funds for the 2010-2011 School Year shall be JP Morgan Chase Bank, Key Bank, HSBC Bank, The Bancorp Bank and Lyons National Bank. The maximum amount that can be kept on account with any one bank shall be $25,000,000.

C. BE IT FURTHER RESOLVED, that the ‘Sun & Record’ and the ‘Times of Wayne County’ be designated as the official newspapers for the publication of all District Legal Notices.

10. Authorizations

A. Superintendent of Schools to approve Field Trips and Conferences for staff.

B. Superintendent of Schools to sign checks in absence of Clerk or Treasurer.

C. Superintendent of Schools to certify payroll; Business Administrator to act in Superintendent’s absence.

D. Superintendent of Schools and/or Business Administrator to sign applications, reports and reimbursement claims for National School Lunch Program.

E. Superintendent of Schools to approve Budget Transfers up to $25,000 and send copies to Board Members in the next Board Packet.

F. Superintendent of Schools to approve contracts up to $10,000 for the 2010-2011 School Year, including but not limited to, contracts for professional services, purchase contracts and public works contracts, as long as they fall within budgeted amounts.

G. All checks to be signed by District Treasurer; Superintendent of Schools shall be authorized to sign in absence of Treasurer.

H. Treasurer to dispense funds to establish a Petty Cash Funds as listed below:

- District Office Lorie Abbott $100
- Elementary School Jessica Burggraaff $100
- Middle School Kelly Slater $100
- High School Pamela Opett $100
- School Lunch Program Yvonne Forget $115
- CSE Office Annette Whitmore $200

I. Permission to pay bills by due date when Board of Education Meetings do not coincide with such date.

J. Transfer to disburse or transfer funds for the following in advance of audit of claims by the Board of Education:

- Payroll
- Postage
- Utilities and Fuel Bills
- Freight and Expense Charges
- Student activity registration fees, etc. (for musical events and other activities)
- Transfer between District Accounts and/or Investment Accounts
- Board members and Administration registration fees, etc.
- Association meetings, conferences, workshops
- Employee Insurance Premiums
- Staff registration fees for workshops, conferences and meetings where attendance has had prior approval of the Superintendent

K. Vice-President is allowed to sign documents when the President is not available.
11. Approve membership for the 2010-2011 School Year
   A. NY State School Boards Association ($5,960 plus anticipated increase between $40 and $700).

12. Approve the 2nd and 4th Wednesday of the month for regular scheduled Board of Education meetings, except in February and May (1st and 3rd Wednesday). In the month of November, December and January there will be only one meeting on the 3rd Wednesday of the month (see attached calendar).

13. Recommendation to approve the Bonding of District Treasurer and School Board Administrator in the amount of $2,000,000 each for the 2010-2011 School Year.

14. Recommendation to approve the Bonding of District Tax Collector in the amount of $1,500,000 for the 2010-2011 School Year.

15. Recommendation to approve the mileage reimbursement rate of $0.50/mile for the 2010-2011 School Year.

16. Approve effective 9/1/10 Substitute Teacher and Substitute Nurse rates at $75/day for 20 days, $85/day after 20 days. Williamson Retirees will receive $85/day commencing on day one. If a substitute works 50 days in a year over at least 8 school months, they will receive a stipend of $300 after the end of the school year. If a substitute works 75 days in a year over at least 8 school months, they will receive a stipend of $400 after the end of the school year. If a substitute works 100 days in a year over at least 8 school months, they will receive a stipend of $500 after the end of the school year.

17. Approve the Tutorial Rate at $24/hour.

18. Approve the Teaching Assistant Substitute rate at $55/day.

19. Approve Classified Substitute and Transportation Department rates (see attached).

20. This concludes the Reorganization Meeting of the Board of Education of the Williamson Central School District.

6:15
21. The Board will recess for an Audit Committee Meeting. The Board will reconvene at the end of such meeting for the completion of the Board of Education meeting.

7:00
22. Public Participation - (2 min. per person - 10 min. total on agenda topic)

7:10
23. Announcements

7:20
24. Reports to the Board
   A. Reports from District Administrators
   B. Board Committee Reports
      1. Graduation Day
         Williamson High School Courtyard
         June 26, 2010, 10:00 a.m.
   C. Other Board Committee Reports
   D. Treasurer’s Report

7:40
25. Consent Agenda
The Superintendent recommends Board consideration of the following agenda items:
   A. Approve the minutes of the June 23, 2010 Meeting
   B. Appointments
      1. Approve the appointment of Mark Fiegli as a substitute teacher effective July 1, 2010
      2. Approve the summer appointment of Ian Thomas as Technology TA at a rate of $14.00/hr.
      3. Approve the appointment of Shelly Brothers as a summer transportation bus driver at a rate of $13.25/hour

(OVER)
4. Approve the appointment of Brenda Dixon, summer 1:1 Student Aide at a rate of $8.43/hour
5. Approve Carl Comstock as a High School Credit Recovery Tutor at a rate of $24.00/hour

C. Change in Appointments
1. Approve the change in appointment for Kari Miller from Probationary to Permanent student aide effective July 5, 2010
2. Approve the change in appointment for Rebecca Manning from Probationary to Permanent full-time cleaner effective July 14, 2010

7:45 26. Old Business
   A.

7:55 27. New Business
   A. Approve the First Reading of: M
      Policy 5662 – Energy/Water Conservation
      Policy 7505 – Academic Eligibility for Extra-Curricular Activities
      Policy 8480 - Credit Recovery
   B. Approve the bus bid as recommended to Leonard Bus Sales, Inc. in the amount of M
      $64,066.17.
   C. Attendance at the NYSSBA Annual Convention & Education Trade Show, New D
      York City, October 21-24, 2010.
   D. Approve the following textbook: M
      
      | Title                              | Publisher                  | Copyright |
      |------------------------------------|----------------------------|-----------|
      | Fifth Edition                       |                            |           |

8:10 28. Meetings
   A. Finance Committee Meeting
      Williamson Central School District Office, Conference Room
      July 21, 2010, 6:00 p.m.
   B. Summer Board of Education Work Session
      Brooks Associates, 6546 Pound Road, Williamson
      August 10 & 11, 2010, 8:30 a.m. – 3:30 p.m.

8:15 29. Public Participation – (2 min. per speaker – 10 min. total on Agenda items) I

8:25 30. Adjournment M

KEY
I Information
D Discussion
M Motion