

**WILLIAMSON CENTRAL SCHOOL
BOARD OF EDUCATION REORGANIZATION MEETING AGENDA
JULY 9, 2014, 6:30 P.M., MIDDLE SCHOOL CAFETERIA**

- 6:30**
1. Call to order and Pledge of Allegiance
 2. Elect President for the 2014-2015 School Year **M**
 - A. Nominations are open for the position of President of the Board of Education
 - B. Seconded
 - C. Nominations Closed

Newly elected President assumes charge of the meeting
 3. Elect Vice-President for the 2014-2015 School Year **M**
 - A. Nominations are open for the position of Vice President
 - B. Seconded
 - C. Nominations Closed
 4. Appointments **M**
 - Appoint District Clerk
 - A. Donna Cairns
 5. Administer oath to newly elected Board Members and District Officials
 - A. Gregory Macaluso – Superintendent of Schools
 - B. Donna Cairns – District Clerk
 - C. Gary Barno – Treasurer
 - D. Angela DeFisher
 - E. Robert Wendler
 6. Annual Disclosure of Significant Interests and Obligations **I**
 7. Appoint Board Committees
 - A. Policy
 - B. Scholarship
 - C. Negotiations
 - D. Finance
 - E. Buildings & Grounds
 8. Appoint Board Liaisons
 - A. Curriculum
 - B. Technology
 - C. Public Relations
 - D. Parks & Recreation
 - E. Town Board
 - F. Safety
 - G. Committee on Special Education
 - H. BOCES
 - on** 9. Appointments for 2014-2015 **M**

District Treasurer	Gary Barno
District Tax Collector	Anne VanEenwyck
Purchasing Agent	Gregory Macaluso
Deputy Purchasing Agent	Gary Barno
School Physician	Dr. Krishna Persaud
School Attorney	Harter, Secrest & Emery LLP
External Auditors	Raymond F. Wager, C.P.A., P.C.
Title IX Compliance Officer	Wendy Havens
Records Management Officer	Wendy Havens
Records Access Officer	Wendy Havens

ADA Compliance Officer	Wendy Havens
Extra Classroom Funds Treasurer High School	Pamela Opett
Extra Classroom Funds Treasurer Middle School	Kelly Dixon
Extra Classroom Funds Treasurer Elementary School	Joanne Greaney
Adult Education Director	Nancy Orbaker

10. Designations

M

- A. **BE IT RESOLVED**, that District Funds be deposited in Commercial Banks or Trusts according to Board Policy Section 5200.
- B. **BE IT FURTHER RESOLVED**, that the depository bank of the District funds for the 2014-2015 School Year shall be JP Morgan Chase Bank, Key Bank, First Niagara Bank, The Bancorp Bank and Lyons National Bank. The maximum amount that can be kept on account with any one bank shall be \$25,000,000.
- C. **BE IT FURTHER RESOLVED**, that the 'Sun & Record' and the 'Times of Wayne County' be designated as the official newspapers for the publication of all District Legal Notices.

11. Authorizations

M

- A. Superintendent of Schools to approve Field Trips and Conferences for staff
- B. Superintendent of Schools to certify payroll; Business Administrator to act in Superintendent's absence
- C. Superintendent of Schools and/or Business Administrator to sign applications, reports and reimbursement claims for National School Lunch Program
- D. Superintendent of Schools to approve Budget Transfers up to \$25,000 and send copies to Board Members in the next Board Packet
- E. Superintendent of Schools to approve contracts up to \$25,000 for the 2014-2015 School Year, including but not limited to, contracts for professional services, purchase contracts and public works contracts, as long as they fall within budgeted amounts
- F. All checks to be signed by District Treasurer; Superintendent of Schools shall be authorized to sign in absence of Treasurer
- G. Treasurer to dispense funds to establish a Petty Cash Fund/Change Fund as listed below:

District Office	Lorie Abbott	\$100
Elementary School	Paula Shultes	\$100
Middle School	Kelly Slater	\$100
High School	Pamela Opett	\$100
School Lunch Program	Yvonne Forget	\$140
CSE Office	Annette Whitmore	\$200
Athletic Events	Scott Kingsbury	\$50
Tax Collector	Anne VanEenwyck	\$200

- H. Permission to pay bills by due date when Board of Education Meetings do not coincide with such date
- I. Permission to transfer funds for the following in advance of audit of claims by the Claims Auditor:
 - Payroll
 - Postage
 - Utilities and Fuel Bills
 - Freight and Expense Charges
 - Student activity registration fees, etc. (for musical events and other activities)
 - Transfer between District Accounts and/or Investment Accounts
 - Board members and Administration registration fees, etc.
 - Association meetings, conferences, workshops
 - Employee Insurance Premiums
 - Staff registration fees for workshops, conferences and meetings where

attendance has had prior approval of the Superintendent

J. Vice-President to sign documents when the President is not available

12. Transportation Department
 - A. Approve the Resolution for Substitute Bus Driver License Fees **M**
 - B. Approve the excess of scrap metal to Alpco Recycling **M**
13. Approve membership for the 2014-2015 School Year
 - A. NY State School Boards Association (\$7,300 estimate for 2014-2015) **M**
 - B. Rural Schools Association (\$600) **M**
14. Approve the regular board meeting schedule as follows: **M**

July	9	
August	13	27
September	17	
October	8	29
November	19	
December	10	
January	7	28
February	25	
March	18	
April	8	22
May	6	27
June	17	
15. Bonding of District Treasurer in the amount of \$2,000,000 for the 2014-2015 School Year **M**
16. Bonding of District Tax Collector in the amount of \$2,000,000 for the 2014-2015 School Year **M**
17. Mileage reimbursement rate of 56.0¢/mile for the 2014-2015 School Year **M**
18. Effective 9/1/14 the Substitute Teacher and Substitute Nurse rates for certified teachers and RN or LPN nurses at \$85/day commencing on day one. For non-certified teacher subs, the rate per day will be \$75/day commencing on day one. Williamson Retirees will receive \$85/day commencing on day one. If a substitute works 50 days in a year over at least 8 school months, they will receive a stipend of \$300 after the end of the school year. If a substitute works 75 days in a year over at least 8 school months, they will receive a stipend of \$400 after the end of the school year. If a substitute works 100 days in a year over at least 8 school months, they will receive a stipend of \$500 after the end of the school year. **M**
19. Tutorial Rate at \$25/hour **M**
20. Teaching Assistant Substitute rate at \$55/day **M**
21. Classified Substitute and Transportation Department rates (see attached) **M**
22. Establish the Senior Citizen Tax Exemptions for the 2014-2015 school year (see attached) **M**
23. This concludes the Reorganization Meeting of the Board of Education of the Williamson Central School District **M**
- 7:00 24. Public Participation - (2 min. per person - 10 min. total on agenda topic)
- 7:10 25. Announcements **I**

- 7:20** 26. Reports to the Board
- A. Reports from District Administrators **I**
 - B. Other Board Committee Reports **I**
 - 1. Baccalaureate
Williamson High School Auditorium
June 22, 2014, 7:00 p.m.
 - 2. UPK Graduation
Williamson High School Auditorium
June 23, 2014, 6:30 p.m.
 - 3. Graduation Day
Williamson High School
June 28, 2014, 10:00 a.m.
 - C. Approve the CSE Case Summaries **M**
 - D. Treasurer's Report **I**
- 7:40** 27. Consent Agenda **M**
- The Superintendent recommends Board consideration of the following agenda items:
- A. Approve the minutes of the June 18, 2014 Meeting
 - B. Resignations
 - 1. Accept the retirement/resignation of Suzanne Mogray, Kindergarten Teacher, effective June 30, 2014, 25 years of service
 - C. Appointments
 - 1. Approve the extracurricular appointments of the following for the 2014-2015 school year

Enrichment Coordinator	Rich Rozzi
Rehearsal Accompanist - Middle School	Kiera Carlson
 - 2. Approve the following appointment for Special Education Elementary Summer 6:1:1 Kindergarten – Grade 2:

Connor Church, .5 Teacher	\$2,350
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 - 3. Approve the appointment of Katelyn Catlin, long-term substitute Teaching Assistant, Elementary School for Amanda Ryan at a salary of \$20,445 for the 2014-2015 school year
 - 4. Approve the appointment of Suzan Ray (6 hours/day) as a Special Education summer student aide at a rate of \$9.77/hour effective July 7, 2014
 - 5. Approved the appointment of Suzan Ray as a classified substitute effective September 1, 2014
 - 6. Approve the appointment of Erica Reid as a Volunteer
 - 7. Approve the following summer classified substitutes effective:

Melissa Plyter
Sue VanStaalduinen
 - 8. Approve the following summer substitute teachers:

Carl Comstock
Gary Holowka
 - 9. Approve the following summer substitute teaching assistants:

Kara Steinmetz

- 7:45** 28. Old Business
- 7:55** 29. New Business
- A. Discuss attendance at the NYSSBA Annual Convention & Education Trade Show, New York, NY **D**
 - B. Approve a stipend of \$1,250 for Donna Cairns, District Clerk, for attendance at **M**

- board meetings and the annual budget vote
- C. Approve the Resolution to Amend the Williamson Central School District 403(b) Retirement Plan **M**

- 8:10** 30. Meetings
- A. Summer Board of Education Work Session
Itclix, 4137 Mill Street, Pultneyville
July 29, 2014, 8:30 a.m. – 3:00 p.m.
 - B. Summer Board of Education Work Session
Itclix, 4137 Mill Street, Pultneyville
July 30, 2014, 12:00 p.m. – 3:00 p.m.
 - C. New Teacher Orientation Lunch
August 25, 2014, Middle School Cafeteria, Noon
 - D. Scoops and Schedules
Williamson Middle School
August 26, 2014, 5:00 p.m. – 7:00 p.m.

- 8:15** 31. Public Participation – (2 min. per speaker – 10 min. total on Agenda items) **I**

- 8:25** 32. Adjournment **M**

KEY

I Information
D Discussion
M Motion