

**WILLIAMSON CENTRAL SCHOOL
BOARD OF EDUCATION REORGANIZATION MEETING AGENDA
JULY 8, 2015, 6:30 P.M., MIDDLE SCHOOL CAFETERIA**

- 6:30**
1. Call to order and Pledge of Allegiance

 2. Elect President for the 2015-2016 School Year **M**
 - A. Nominations are open for the position of President of the Board of Education
 - B. Seconded
 - C. Nominations Closed

Newly elected President assumes charge of the meeting

 3. Elect Vice-President for the 2015-2016 School Year **M**
 - A. Nominations are open for the position of Vice President
 - B. Seconded
 - C. Nominations Closed

 4. Appointments **M**
 - Appoint District Clerk
 - A. Donna Cairns

 5. Administer oath to newly elected Board Members and District Officials
 - A. Gregory Macaluso – Superintendent of Schools
 - B. Donna Cairns – District Clerk
 - C. Gary Barno – Treasurer
 - D. Monica Fernaays

 6. Annual Disclosure of Significant Interests and Obligations **I**

 7. Appoint Board Committees
 - A. Policy
 - B. Scholarship
 - C. Negotiations
 - D. Finance
 - E. Buildings & Grounds

 9. Appoint Board Liaisons
 - A. Curriculum
 - B. Technology
 - C. Public Relations
 - D. Parks
 - E. Recreation
 - F. Town Board
 - G. Safety
 - H. Committee on Special Education
 - I. BOCES
 - J. PTSA

 10. Appointments for 2015-2016 **M**

District Treasurer	Gary Barno
District Tax Collector	Anne VanEenwyck
Purchasing Agent	Gregory Macaluso
School Physician	Dr. Krishna Persaud
School Attorney	Harter, Secrest & Emery, LLP
External Auditors	Raymond F. Wager, C.P.A., P.C.
Title IX Compliance Officer	Marygrace Ferrando
Records Management Officer	Marygrace Ferrando
Records Access Officer	Marygrace Ferrando

ADA Compliance Officer	Marygrace Ferrando
Privacy Officer	Tim Tyler
Extra Classroom Funds Treasurer High School	Pamela Opett
Extra Classroom Funds Treasurer Middle School	Kelly Dixon
Extra Classroom Funds Treasurer Elementary School	Joanne Greaney
Adult Education Director	Nancy Orbaker

11. Designations

M

- A. **BE IT RESOLVED**, that District Funds be deposited in Commercial Banks or Trusts according to Board Policy Section 5200.
- B. **BE IT FURTHER RESOLVED**, that the depository bank of the District funds for the 2015-2016 School Year shall be JP Morgan Chase Bank, Key Bank, First Niagara Bank, The Bancorp Bank and Lyons National Bank. The maximum amount that can be kept on account with any one bank shall be \$25,000,000.
- C. **BE IT FURTHER RESOLVED**, that the 'Sun & Record' and the 'Times of Wayne County' be designated as the official newspapers for the publication of all District Legal Notices.

12. Authorizations

M

- A. Superintendent of Schools to employ personnel on a conditional basis subject to the Board of Education appointment
- B. Superintendent of Schools to prefer charges regarding employee discipline and authorize that employees be examined in accordance with Section 913 of New York State Education Law
- C. Superintendent of Schools to approve Field Trips and Conferences for staff.
- D. Superintendent of Schools to certify payroll; Business Administrator to act in Superintendent's absence.
- E. Superintendent of Schools and/or Business Administrator to sign applications, reports and reimbursement claims for National School Lunch Program.
- F. Superintendent of Schools to approve Budget Transfers up to \$25,000 and send copies to Board Members in the next Board packet.
- G. Superintendent of Schools to approve contracts up to \$25,000 for the 2015-2016 School Year, including but not limited to, contracts for professional services, purchase contracts and public works contracts, as long as they fall within budgeted amounts.
- H. All checks to be signed by District Treasurer; Superintendent of Schools shall be authorized to sign in absence of Treasurer.
- I. Treasurer to dispense funds to establish a Petty Cash Fund/Change Fund as listed below:

District Office	Lorie Abbott	\$100
Elementary School	Paula Shultes	\$100
Middle School	Kelly Slater	\$100
High School	Pamela Opett	\$100
School Lunch Program	Brenda Patrzalek	\$140
CSE Office	Annette Whitmore	\$200
Athletic Events	Scott Kingsbury	\$50
Tax Collector	Anne VanEenwyck	\$200

- J. Permission to pay bills by due date when Board of Education meetings do not coincide with such date.
- K. Permission to transfer funds for the following in advance of audit of claims by the Board of Education:
 - Payroll
 - Postage
 - Utilities and Fuel Bills
 - Freight and Expense Charges

Student activity registration fees, etc. (for musical events and other activities)
 Transfer between District Accounts and/or Investment Accounts
 Board members and Administration registration fees, etc.
 Association meetings, conferences, workshops
 Employee Insurance Premiums
 Staff registration fees for workshops, conferences and meetings where attendance has had prior approval of the Superintendent

L. Vice-President to sign documents when the President is not available.

13. Transportation Department
 - A. Approve the Resolution for Substitute Bus Driver License Fees. **M**
 - B. Approve the excess of scrap metal to Alpco Recycling **M**

14. Approve membership for the 2015-2016 School Year
 - A. NY State School Boards Association – anticipated 2-5% increase (14-15 \$7,276) **M**
 - B. Rural Schools Association - \$625 **M**

15. Approve the regular board meeting schedule as follows: **M**

August	5	26
September	16	
October	7	28
November	18	
December	9	
January	6	27
February	24	
March	16	
April	6	20
May	4	25
June	15	

16. Bonding of District Treasurer in the amount of \$2,000,000 for the 2015-2016 School Year. **M**

17. Bonding of District Tax Collector in the amount of \$2,000,000 for the 2015-2016 School Year. **M**

18. Mileage reimbursement rate of 57.5¢/mile for the 2015-2016 School Year. **M**

19. Effective 9/1/15 the Substitute Teacher and Substitute Nurse rates for certified teachers and RN or LPN nurses at \$85/day commencing on day one. For non-certified teacher subs, the rate per day will be \$75/day commencing on day one. Williamson Retirees will receive \$85/day commencing on day one. If a substitute works 50 days in a year over at least 8 school months, they will receive a stipend of \$300 after the end of the school year. If a substitute works 75 days in a year over at least 8 school months, they will receive a stipend of \$400 after the end of the school year. If a substitute works 100 days in a year over at least 8 school months, they will receive a stipend of \$500 after the end of the school year. **M**

20. Tutorial Rate at \$25/hour. **M**

21. Teaching Assistant Substitute rate at \$66/day. **M**

22. Classified Substitute and Transportation Department rates (see attached). **M**

23. Establish the Senior Citizen Tax Exemptions for the 2015-2016 school year (see attached). **M**

24. Establish the measurement periods for the Affordable Care Act. **M**

25. This concludes the Reorganization Meeting of the Board of Education of the Williamson Central School District. **M**
- 7:00** 26. Public Participation - (2 min. per person - 10 min. total on agenda topic)
- 7:10** 27. Announcements **I**
- 7:20** 28. Reports to the Board
- A. Reports from District Administrators **I**
- B. Other Board Committee Reports **I**
1. Baccalaureate
Williamson High School Auditorium
June 21, 2015, 7:00 p.m.
2. UPK Graduation
Williamson High School Auditorium
June 22, 2015, 6:30 p.m.
3. Graduation Day
Williamson High School
June 27, 2015, 10:00 a.m.
- C. Approve the CSE Case Summaries **M**
- D. Treasurer's Report **D**
- 7:40** 29. Consent Agenda **M**
- The Superintendent recommends Board consideration of the following agenda items:
- A. Approve the minutes of the June 17, 2015 Meeting
- B. Resignations
1. Accept the retirement/resignation of David VanHoover, substitute bus driver effective June 23, 2015
2. Accept the resignation of Kathryn Taylor, Social Studies Teacher, effective June 30, 2015
3. Accept the resignation of Wanda Stevenson, part-time bus monitor, effective June 22, 2015
4. Accept the resignation of Nicole Baker, as RTI Coordinator for the 2015-2016 school year
- C. Appointments
1. Approve the corrected appointment of Paula Dobesh, as summer Assistive Technology service provider, at a rate of \$60/hour for 5 hours per week
2. Approve the corrected appointment of Ingrid Wander, summer Social Worker at a rate of \$30/hour
3. Approve the appointment of Adair Eodice as a summer substitute teaching assistant
4. Approve the appointment of Patricia Seils as a summer bus washer at a rate of \$8.75/hour
5. Approve the appointment of the following summer transportation bus drivers at a rate of \$15.85/hour (as needed):
- | | |
|---------------|------------------|
| Jim Sergeant | Christine Peters |
| Scott Colbert | Peggy Rusk |
6. Approve the appointment of Sally Schillaci, as a long-term substitute for Kristen Collins, Guidance Counselor, at a salary of \$45,275 for the 2015-2016 school year, effective September 1, 2015
7. Approve the probationary appointment of Elizabeth Shadduck, teacher aide, 6¼ hours/day effective September 1, 2015 at a rate of \$9.94/hour
8. Approve the probationary appointment of Jeannie Petrosky, teacher aide, 6 hours/day effective September 1, 2015 at a rate of \$9.94/hour
9. Approve the volunteer appointment of Chris Nyarady
10. Approve the following classified substitutes effective September 1, 2015
- | | |
|---------------|-------------------|
| Brenda Raymer | Susan VanStaaldin |
|---------------|-------------------|

11. Approve the following extracurricular appointments for the 2015-2016 school year:

RTI Coordinator – High School	Jessica Craft
School Newspaper – High School	Diane Luke
School Newspaper – High School	Beth Moore
Curriculum Coordinator for Math (K-12)	Carl Comstock
Curriculum Coordinator for Social Studies (K-12)	Carole Picha
Curriculum Coordinator for English (K-12)	Michele Fisler
Curriculum Coordinator for Science (K-12)	Dan Sherman
Curriculum Coordinator of ES Special Education	Paula Dobesh
Curriculum Coordinator of MS Special Education	Rachel Liberatore
Curriculum Coordinators of HS Special Education	Nancy Shay Leigh Prescottt

12. Approve the appointment of Kathryn Taylor, Assistant Principal, Middle School:

Date of Appointment	7/8/15
1 st of 3 Year Probation	7/1/15-7/1/18
Tenure Area	Assistant Principal
Certification	School District Administrator - Permanent
Salary	\$73,402

13. Approve the appointment of Alan Baker, Technology Teacher, Middle School:

Date of Appointment	7/8/15
1 st of 3 Year Probation	9/1/15 – 9/1/18
Tenure Area	Technology
Certification	Technology Education - Professional
Salary	\$48,000

14. Approve the appointment of Amy Baker, Special Education Teacher, High School:

Date of Appointment	7/8/15
1 st of 3 Year Probation	9/1/15 – 9/1/19
Tenure Area	Special Education
Certification	Literacy (Gr. 5-12) – Professional Social Studies (Gr. 7-12) – Professional Students with Disabilities – Professional
Salary	\$47,000

15. Approve the appointment of Lori Ann Heller, French Teacher, High School:

Date of Appointment	7/8/15
1 st of 3 Year Probation	9/1/15 – 9/1/18
Tenure Area	Foreign Language
Certification	French – Permanent Spanish - Professional
Salary	\$60,000

16. Approve the appointment of Julie Melton, School Media Specialist, High School:

Date of Appointment	7/8/15
1 st of 3 Year Probation	9/1/15 – 9/1/19
Tenure Area	School Media Specialist
Certification	Library Media Specialist – Initial
Salary	\$44,275

17. Approve the appointment of Caitlin Phillips, .5 Music Teacher, Elementary School:

Date of Appointment	7/8/15
1 st of 3 Year Probation	9/1/15 – 9/1/1
Tenure Area	n/a
Certification	Music – Initial

Salary \$22,138

D. Change in Appointment

1. Approve the change in appointment for Patrick Verbridge from 0.66 Social Studies teacher to 1.0 Social Studies teacher effective 9/1/2015
2. Approve the change in appointment for Jennifer Wahl from Probationary part-time monitor to Permanent part-time monitor effective July 12, 2015
3. Approve the change in appointment for Adair Eodice from student aide to teacher aide for 6½ hours/day effective September 1, 2015
4. Approve the change in appointment for Elaine Ashlaw from student aide to teacher aide for 6½ hours/day effective September 1, 2015
5. Approve the change in appointment for Donna Gobeyn from student aide to teacher aide for 6¼ hours/day effective September 1, 2015
6. Approve the change in appointment for Joanne Scheib from student aide to classroom aide for 6¼ hours/day effective September 1, 2015
7. Approve the change in appointment for Doreen Picotte from student aide to classroom aide for 6 hours/day effective September 1, 2015
8. Approve the change in appointment for Jennifer Clark from student aide to classroom aide for 6 hours/day effective September 1, 2015
9. Approve the change in appointment for Kathy Jopson from food service helper to cook effective September 1, 2015

E. Unpaid Leave of Absence

1. Approve an unpaid leave of absence for Christi Graves, Reading Teacher, Elementary School for the 2015-2016 school year
2. Approve an unpaid leave of absence for Anthea Perry, Special Education Teacher, Elementary School for the 2015-2016 school year to continue her administrative internship

7:45

30. Old Business

- A. Approve the Second Reading of:

Policy 7130 – Entitlement to Attend - Age and Residency

M

7:55

31. New Business

- A. Discuss attendance at the NYSSBA Annual Convention & Education Trade Show, Rochester, NY. **D**
- B. Approve the five-year contract between the Williamson Central School District Board of Education and the Superintendent of Schools. **M**
- C. Approve a stipend of \$1,250 for Donna Cairns, District Clerk, for attendance at board meetings and the annual budget vote. **M**
- D. Approve an adjusted hourly rate for Yvonne Forget of \$40.00/hour for transition training for new Food Service Director effective July 1, 2015. **M**
- E. Approve a stipend of \$600 per year for the following Kitchen/Cook Managers for the 2015-2016 School Year: **M**
- Ronda Bruce - Elementary School
- Sue Devlin - Middle School
- Amy Rynders- High School
- F. Approve a budget adjustment for the 2014-2015 school year in the amount of \$9,004 from insurance proceeds to be used for the repair of winter storm damage at the Elementary and Middle Schools. **M**
- G. Approve the Committee on Preschool Special Education for the 2015-2016 school year. **M**
- H. Approve the Committee on Special Education for the 2015-2016 school year. **M**
- I. Approve the Committee on Special Education Subcommittee for the 2015-2016 school year. **M**
- J. Approve the appointment of Robert Peters and Emmalea Burnell as surrogate parents for the 2015-2016 school year. **M**

8:10

32. Meetings

- A. Summer Board of Education and Administrative Work Sessions
Rolls Royce, 6546 Pound Road, Conference Room
July 27-29, 2015

- B. Building Planning Team
August 17-18, 2015
- C. New Teacher Orientation
August 24-25, 2015

- | | | |
|-------------|---|----------|
| 8:15 | 33. Public Participation – (2 min. per speaker – 10 min. total on Agenda items) | I |
| 8:25 | 34. Adjournment | M |

KEY

- I Information**
- D Discussion**
- M Motion**