Subject: Board Member Training

The Board and its staff shall assist each new member-elect to understand the Board’s functions, policies, and procedures before he/she takes office, by the following methods:

a) The electee shall be given selected material from a professional organization on the job of being part of the Board.

b) The electee shall be invited to attend Board meetings.

c) The District Clerk shall supply material pertinent to meetings and shall explain its use.

d) The incoming member shall be invited to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board.

e) A copy of the Board’s policies and by-laws and a copy of a Handbook on New York State Education Law shall be given him/her by the District Clerk;

f) Within the first year of election or appointment, each Board member must complete a minimum of six (6) hours of training on the financial oversight, accountability and fiduciary responsibilities of a school board member.

g) The opportunity shall be provided for new Board members to attend the New York State School Boards Association orientation program.

Approved: Board of Education
June 22, 2005

Approved: Board of Education
January 14, 2009

Approved: Board of Education
February 16, 2011

Approved: Board of Education
January 30, 2013