Subject: Child Abuse and Maltreatment in a Domestic Setting

Any school official (which includes, but is not limited to, teacher, school counselor, school psychologist, school social worker, nurse, administrator, or other personnel required to hold a teaching or administrative license or certificate, referred to collectively as “mandated reporters”) who has reasonable cause to know or suspect that a child has been abused or maltreated will immediately report the case to the New York State Child Abuse and Maltreatment Register. School employees not identified by statute as mandatory reporters will immediately report knowledge or suspicion to the Building Principal, who will then report the case to the Register as required by law. The mandated reporter who made the report must advise the Building Principal that the report was made and of the information that was reported to the Statewide Central Registry, including the names and contact information of the persons in the school believed by the reporter to have direct knowledge of the alleged abuse or maltreatment. The person in charge or designee then becomes responsible for all subsequent administration involving the report, including completing and submitting the written report.

The Superintendent shall establish regulations for reporting methods.

Social Services Law Section 413  
New York State Child Protective Services Act of 1973  
Family Court Act Section 1012

Approved: Board of Education  
January 7, 2004

Approved: Board of Education  
March 12, 2008

Approved: Board of Education  
September 12, 2012

Approved: Board of Education  
June 15, 2016

Approved: Board of Education  
December 12, 2018